1. **Call to Order / Roll Call / Pledge of Allegiance**

Mayor Kevin Voracek called the meeting to order at 7:00 p.m. in the Council Chambers of the Faribault City Hall. Council members present included Cap, Ross, Rowan, Underdahl, Viscomi and Mayor Voracek. Absent: Council member Duchene. City Administrator Brian Anderson, Public Works Director Travis Block, Police Chief Andy Bohlen, Human Resources Manager Kevin Bushard, Community and Economic Director Deanna Kuennen, Finance Director Karla McCall, City Engineer Tim Murray, Parks and Recreation Director Paul Peanasky, City Attorney Scott Riggs, and Deputy City Clerk Dillerud.

2. **Presentations/Introductions – None**

3. **Approve minutes of February 14, 2017 Regular Council meeting**

Motion by Council member Rowan, seconded by Council member Ross, carried unanimously, to approve the minutes of the February 14, 2017 Regular Council meeting

4. **Routine Business**

A. Approve List of Bills to be Paid  
B. Approve Registering the City of Faribault as an Electrical Employer  
C. Approve Exempt Gambling Permit for Faribault National Wild Turkey Federation to be held on April 29, 2017 at the Faribault Elks Lodge #1166  
D. Resolution 2017-027 Approve Hiring of Paid On Call Firefighters  
E. Resolution 2017-028 Approve Gambling Board Donation to the Fraternal Order of Eagles  
F. Resolution 2017-029 Approve Gambling Board Donation to The Faribault Foundation  
G. Resolution 2017-030 Approve Non-Primary Entitlement Airport Funds Transfer Agreement  
H. Approve Hangar Rental Agreement  
I. Approve Exempt Gambling Permit for Faribault Youth Rotary Services Inc. to be held on June 28, 2017  
J. Approve Building Inspection Cooperative Agreement with Rice County  
K. Accept Proposal for Professional Engineering Services for the Replacement of the Cannon Addition Sanitary Sewer Lift Station  
L. Approve Parks and Recreation Facility Use Agreements  
M. Resolution 2017-031 Accept Donations to Parks and Recreation Department  
N. Resolution 2017-032 Approve Use of North Alexander Park by Rice County
Historical Society
O. Resolution 2017-033 Approve Use of North Alexander Park for Annual Faribo Car Show
P. Resolution 2017-034 Approve Use of North Alexander Park for Faribault Futures Color Dash for Habitat for Humanity
Q. Resolution 2017-035 Approve Street Closures for Minnesota State Academy for the Deaf Fun Run
R. Resolution 2017-036 Accept 2016 and 2017 Canine Program Donations
S. Approve NPELRA Training Conference
T. Resolution 2017-037 Authorization of Certified Local Government Grant
U. Resolution 2017-038 Approve Hiring of Utilities Superintendent

Motion by Council member Ross, seconded by Council member Underdahl, carried unanimously, to approve Routine Business Items A – U.

5. Requests to be Heard

A. Citizen comment period (3 minute per person maximum - sign up in advance).

Council member Ross received (Council) permission to speak about the Council’s behavior during previous meetings. Respectful behavior was required. As a Council member, he understands that the Mayor runs the meeting and that Council members need to respect the authority of the Mayor. Council member Ross stated that the City Council operates under Roberts Rule of Order, and they (Council) needed to strive for excellence within that system. He commented that the Council needed to act and be a team so they (Council) could better accomplish “great things” for the community.

Council member Cap requested the Mayor to allow for a rebuttal to Council member Ross’s comments. The Mayor recognized her request, but stated due to the full Agenda it would need to wait until the end of the meeting.

6. Public Hearings

A. Resolution 2017-039 Order Improvements and Order Preparation of Plans and Specifications for 2017 Street Overlay Improvements – Contract 2017-02 (6/7)
Motion by Council member Viscomi, seconded by Council member Rowan, carried unanimously, to open the Public Hearing at 7:09 p.m.

City Engineer Murray presented for Council consideration of approval the proposed improvements for the 2017 Street Overlay Improvements. The project included concrete curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, drain tile, pavement milling, bituminous paving, and related street improvements. A general street “road map” was provided and reviewed the pavement history of the affected streets.

An informational meeting was held on February 22, 2017 with 18-20 people in attendance. Issues and concerns they expressed were: some Glynnview area streets were not built right; Per Lot assessments; why Glynnview Trail was not included in the overlay project; drainage deficiencies; timing and access during construction.

City Engineer Murray commented that the original street design would remain and the proposed improvements would improve some inadequacies. Glynnview Trail is a MN State Aid street and the City does have jurisdiction. Drainage issues are reviewed and addressed in the proposal. Access to property would continue during construction. Staff will work with residents’ requests and concerns throughout the project.

Total estimated costs of the improvements was $849,800.00 and would be funded from several City funds. This was a non-petitioned project and proposed to levy special assessments of $446,400.00 (52.5%) to the benefitting properties in accordance with City policy. Construction would be done in phases and would begin late May with final completion by late August. The Special Assessment hearing would be conducted in the fall of 2017.

Staff requested Council direction of the special assessment variation, and if the benefitting properties be assessed as ‘per Lot size’ or ‘frontage’. Assessment option(s) discussion could be deferred to a future Committee meeting. City Engineer Murray reported that the County was conducting a traffic study on County Road 18 and he should receive results soon.

Council members commented that safety was always a concern and inquired if round-a-bouts were an option; i.e., Cross Street. High traffic or high complaint areas; bike trail access; old 4th Street; 3rd street NW; traffic redirection; non-petitioned improvements; delay improvements during Highway 60 improvements to 2019.

City Engineer Murray commented that Staff determined a cul-de-sac was not feasible as it would require City acquisition of 1-2 homes. City Engineer Murray reported that complaints received were minimal. Bike trail route was identified as preferred access on 6th Street N. and 2nd Street NW. Old 4th Street was a M.S.A. road and a collector street. Staff would not recommend designating 3rd street as a detour street as it was not Sate Aid standard. Shifting/redirection of traffic to 4th Street and Division Street were the City streets built for heavier traffic, but local residents use alternate routes.

Motion by Council Rowan, seconded by Council member Underdahl, carried
unanimously, to close the Public Hearing at 7:48 p.m.

No one wished to be heard on this item.

Motion by Council member Rowan, seconded by Council member Viscomi, carried unanimously, to approve Resolution 2017-039 Order Improvements and Order Preparation of Plans and Specifications for 2017 Street Overlay Improvements

7. **Items for Discussion**

   A. Resolution 2017-040 Approve Renaming of the Faribault Airport

   Public Works Director Block presented for Council consideration of approval the renaming of our local airport to Faribault Municipal Airport-Liz Wall Strofhus Field. The renaming of the Faribault Airport was discussed, and recommended for approval, at the City Council Joint Committee meeting of June 21, 2016.

   The renaming of the airport would honor the significant aviation achievements and contributions of Ms. Strofhus during World War II. The request is also recognized and supported by the Faribault Airport Advisory Board, AAUW, American Legion Post 43, American Legion Women’s Auxiliary, National WASP Museum in Texas, Faribault Area Retired Educators, Faribault P.E.O., Kappa Gamma International Faribault (Women Educators), Faribault Kiwanis Club, and Faribault Area Pilots Association. Upon FAA approval, the name and signage at the airport entrance would be changed and a dedication ceremony to honor the Event.

   Pat Rice and Gloria Olson, representing (local) AAUW, expressed their appreciation to City Staff for their assistance as they pursued recognition of Ms. Strofhus and her aviation achievements during WWII. She was involved in the Congress action it took to allow women to be buried in D.C. Ms. Strofhus continued to tell her story for 27+ years, and was a “…trailblazer.”

   Art Roberts, son of Ms. Strofhus, thanked the Council and Staff, for the honor and recognition of his mother and the Faribault airport renaming. He shared one story that in one year, his mother traveled (32 states) to talk about her experiences as a female pilot during the war, and how she inspired people that heard her speak.

   Council members stated it was a privilege to honor Ms. Strofhus’s “legacy” in Faribault.

   Motion by Council member Rowan, seconded by Council member Ross, carried unanimously, to approve Resolution 2017-040 Approve Renaming of Airport to Faribault Municipal Airport-Liz Wall Strofhus Field.

   B. Approve Tourism Commission Budget

   Nort Johnson, Faribault Area Chamber of Commerce Community Marketing Director, presented the Faribault Tourism Commission Budget. He outlined the Chamber’s past achievements, and the Commission’s proposed 2017 budget which reflected a carryover.
Nort highlighted a few successes – Explore MN Award of Excellence for Marketing of the Minne-Road Trip; downtown Visitor Information Center located in the Paradise Center; increased lodging (reflected in lodging tax records).

Council members thanked Nort and appreciated the accomplishments and hard work involved.

Council member Viscomi also voiced her support of Community Marketing Director Johnson’s work, commenting that it was a “180 degree shift.” Due to the many services Community Marketing Director Johnson provided to the Chamber, as the EDA representative on behalf of Main Street, and the Tourism Commission, Council member Viscomi requested definition of his role. She (Viscomi) expressed her frustration and concerns that the entities “created a conflict of interest.”

Community Marketing Director Johnson commented that his job was communication, involvement and interaction with numerous businesses, community organizations, marketing, and tapping of resources constantly, all which were integral to the job. He replied “always both” (Chamber of Commerce and City) in response to Council member Viscomi’s inquiry about his employer.

Council member Viscomi commented that non-Chamber members were excluded from various community functions/activities. During her attendance of the Tourism Commission meetings, input and feedback from audience members (non-Chamber members) was limited to three minutes; Council member Viscomi viewed that as discriminatory.

Marketing Director Johnson addressed Council member Viscomi’s remarks. The Chamber worked with everyone (member and non-members) routinely, but not all of the Chambers’ meetings were open to the public.

Mayor Voracek restricted further discussion be limited to the proposed Tourism Commission budget.

George Wickstrom Jr., 1028 11th Avenue NE, commented “…how do you separate the Chamber from the City.”

The City Council agreed to discuss the additional clarification of the various roles within the City at a future committee meeting.

Motion by Council member Underdahl, seconded by Council member Rowan, carried unanimously, to approve the 2017 Tourism Commission Budget.

Items 7C. and 7D. were discussed together.

C. Resolution 2017-022 Resolution Adopting Policy for Donation of Surplus Equipment to Nonprofit Organizations

City Administrator Anderson presented for Council consideration the adoption of a policy which would allow the City the ability to donate materials and surplus equipment to nonprofit organizations.

City Attorney Riggs reviewed and recommended approval of the policy. LMC had
developed a model-type policy which stream lined the process and followed MN State Statute 471.3459.

Council members supported the opportunity to donate surplus equipment, but expressed concerns regarding the safety related to the donations, i.e., emergency.

Attorney Riggs stated that safety and protection was foremost, and all City identification would be removed. The Statute was more about preservation of historical value, which is Rice County Historical Society’s request for surplus equipment items from the former City viaduct.

Motion by Council member Ross, seconded by Council member Rowan, carried unanimously, to approve Resolution 2017-022 Resolution Adopting Policy for Donation of Surplus Equipment to Nonprofit Organizations

Items 7C. and 7D. were discussed together.

D. Resolution 2017-041 Approve Agreement for the Donation of Surplus Equipment to the Rice County Historical Society (RCHS)

RCHS Executive Director Susan Garwood communicated their appreciation for the City’s donation.

Motion by Council member Ross, seconded by Council member Rowan, carried unanimously, to adopt Resolution 2017-041 Approve Agreement for the Donation of Surplus Equipment to the Rice County Historical Society

8. Bids

A. Resolution 2017-042 Approve 2017 C.I.P. Purchase of Street Sweeper

Public Works Director Block requested Council consideration to approve the purchase of a 2017 Tymco 500X Sweeper w/options. It would replace the 2009 sweeper currently used for spring and fall street sweeping, sealcoating, patching milling, overlay operations and storm water pollution control requirements. Under State of MN Contract, a quote was received from Environment Equipment & Services, Inc. The purchase of the new sweeper, with trade-in value (credit) of $50,000.00, was $208,540.00. This item was approved and budgeted for in the 2017 C.I.P.

Staff recommends the purchase of the 2017 Tymco 500X Sweeper with options from Environment Equipment & Services, Inc., Elko, MN in the amount of $208,540.00 and trade-in of the 2009 Tymco 500X.

Council members inquired if sales tax was applicable to the purchase.

The Finance Department would research and inform the Council.

No one wished to be heard on this item.
Motion by Council member Underdahl, seconded by Council member Ross, carried unanimously, to adopt Resolution 2017-042 Approve Purchase of 2017 Tymco 500X Sweeper with options from Environment Equipment & Services, Inc., Elko, MN, in the amount of $208,540.00 and the trade-in of the 2009 Tymco 500X.

9. Announcements and Project Updates

Mayor Voracek congratulated the Cannon River Mobile Home Park upon receiving a grant from the State of MN for new playground equipment and access improvements.

Council member Cap directed her remarks about Council member Ross’s earlier comments stating that “…Items on the Agenda were opportunities to discuss….and decisions equally…per State Statute.” Council member(s) should improve the City. Requesting more information to better understand and make an informed decision, it also provided the public with additional clarification of that Item, become more educated, and offered multiple perspectives. It was their responsibility to oversee the how the City’s tax monies were being spent; due diligence was being done as an elected Council member.

City Attorney Riggs confirmed that the City follows Roberts Rule of Order for Council meetings. The previous City Council had also approved Resolution 2012-005 Administrative Policy which enhances the concept of effective and democratic government.

Administrator Anderson stated a work session with the Council and City Attorney would be scheduled to address the Council member(s) points of concern and controversy.

Council member Viscomi inquired about the timeframe of the old Public Works site and Mr. McMena’s next steps.

Administrator Anderson responded he would be in contact with Mr. McMenamy, and the Item was scheduled for the March 21, 2017 Council meeting for discussion.

Attorney Riggs provided an update on the title work registration of the property, and some title was unavailable. The DNR and MN DOH must also review and approve of any site plan submitted and approved by the Council. The property was also landlocked. Remediation, City liability, and environmental costs have yet to be determined. Mr. McMenamy also needed to submit a definitive plan.

Community and Economic Development Director Kuennen commented that grants were available bi-annually and the City was cognizant of the deadlines.

A. Monthly Financial Report

The City Council accepted the January 2017 monthly financial report.
10. Adjournment

Motion by Council member Rowan, seconded by Council member Viscomi, carried unanimously, to adjourn the meeting at 9:50 p.m.

Respectfully submitted,

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Carole A. Dillerud, Deputy City Clerk